



# HODGE HILL GIRLS' SCHOOL

"Educating tomorrow's women today"

Ref: SAd/bha

15<sup>th</sup> July 2024

Dear Parents/Carers,

**Re: End of Term Arrangements for Friday 19th July 2024**

As we approach the end of this busy summer term, I am writing with end of term updates.

School will be closing to all pupils and staff for the **summer holiday on Friday 19<sup>th</sup> July 2024 at 12.15pm**, we will stagger departure from 12.15pm. This will be a non-uniform day. As this is a school day, pupils should dress appropriately for their lessons.

Our term dates for the academic year 2024/2025 can be found on our school website. Only Year 7 and 11 will be expected to attend on **Wednesday 4th September 2024**. All year groups 7,8,9,10 and 11 will attend school on **Thursday 5th September**. The site will be supervised from 8.20am when all pupils will be expected to go to registration in their form groups and be seated by **8.30am**.

Details regarding our standards and expectations can be found on the reverse of this letter and on the school website in the parent information booklet.

School will be closed during the school holidays. If you or your daughter need assistance at this time, please go to the Safeguarding area of the school website.

Thank you once again for your continued support and co-operation. I wish you an enjoyable summer break. Yours sincerely,

Mrs S Adu  
Headteacher

HEADTEACHER – MRS S ADU

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At the start of term, we will be reinforcing our high expectations with students, as well as giving them tips for a successful year. Key information can also be found on the school website in the school information booklet. Your support with these key messages will be greatly appreciated, thereby helping us get off to an excellent start. We can then focus on our most important role – Teaching and Learning.

**School rules-** Pupils are expected to show good manners. Parents can check positive and negative points on ClassCharts. We expect our students to take responsibility for their behaviour, which is an important part of growing up.

**Organisational skills** – We expect all pupils to arrive in lessons ready to learn with appropriate equipment. All pupils will be given a lanyard to wear, and this should be worn every day. Homework, pens, pencils, rulers and PE Kit should be brought in on the correct day. Good organisational skills are important, and many pupils need extra support from home to develop their independent learning skills. Homework is set on ClassCharts.

**Uniform** – A high standard of uniform for all our pupils. The school dress code can be found on the school website and on posters throughout the building. Please can you check that your daughter is adhering to the uniform guidance each day. Please ensure that when buying school uniform, it is in line with school policy. This includes a PE kit, school trousers and shoes which must adhere to the guidelines. All items must be labelled. Pupils should not wear makeup in school. Pupils are expected to wear their uniform with pride.

**Mobile phones / Ear Pods – No mobile phone site.** Mobile phones/Ear Pods should not be **ON or OUT** anywhere on the school site, including the school path. If seen, they will be confiscated and only returned when a parent/carer comes into school to pick up the phone. If you need to contact your daughter during the school day this must be done via the school office. Please be aware of your daughter’s activities on social media. The misuse of social media outside of school hours often results in problems presented at school. We have included some important links on the school website to assist you with this growing issue.

**Communication** – Please ensure you have signed up to the SchoolGateway where you will receive the weekly bulletin and key messages directly to your inbox via SchoolGateway. All parents should be signed onto ClassCharts to receive individual information about their daughter’s behaviour, attendance and homework. Important information can also be found on the school website. **ParentPay** – Please ensure you have activated your account and have funds allocated before the start of the school day.

**Health and wellbeing** – We do not allow the consumption of fizzy drinks, chewing gum, sweets, chocolates, crisps etc. in school and as such they should not be brought into school. Please be mindful that some of our students have allergies to certain foods. Nuts or any food containing nuts should also not be brought into school. It is important that we all play our part in safeguarding the young people in our community and encouraging a healthy lifestyle. We have drinking water available in school and encourage pupils to be active in their daily lives. A healthy body and healthy mind support positive academic achievement. We recommend bringing a refillable bottle into school.

**Getting involved** - Students should be encouraged to get involved in extra- curricular activities. This develops a range of skills that will benefit our pupils in school life and future employment. There are many opportunities available, both within school and the local community. The school website hosts a wealth of information to support students with wider school life. Please ensure that you have signed up to ClassCharts where you can access positive behaviour points and your daughter’s homework. Our school curriculum is shared on the website.

**Attendance and punctuality** – We know that our students achieve when they regularly attend school. We aim for 96% attendance at school. **We expect our pupils to be in school on time for a prompt start at 8.30am for registration.** Excellent punctuality and attendance demonstrate a positive attitude to learning and tutor time is an important part of the day.

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## Our School Day

32.5hours = 6.5 hours a day = 390 minutes a day 2024-2025

- Gates open at 8:20am
- Classrooms open at 8:25am – pupils should be in registration at 8:30am prompt.

Timings	Years 7, 8, 11	Years 9 and 10	Hours a day
Registration	8:30 – 9:00	8:30 – 9:00	30 mins
Lesson 1	9:00- 10:00	9:00 – 10:00	60 mins
Break	10:00 – 10:20 BREAK 1 (Years 7, 8 and 11 only)		20 mins
Lesson 2	10:20 - 11:20	10:00– 11:00	60 mins
Break	<u>11:00 - 11:20 BREAK 2 (Years 9, 10 only)</u>		
Lesson 3	11:20 - 12:20	11:20 - 12:20	60 mins
Lunch	12:20 – 13:00 LUNCH 1 (Years 7, 8 and 11 only)		40 mins
Lesson 4	13:00 – 14:00	12:20– 13:20	60 mins
Lunch	13:20 – 14:00 LUNCH 2 (Years 9, 10 only)		40 mins
Lesson 5	14:00 – 15:00	14:00 – 15:00	60 mins
Period 6 (year 11) Enrichment	15:00- 15.45	15:00- 15.45	
<b>Total</b>			390 mins

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