



# HODGE HILL GIRLS' SCHOOL

"Educating tomorrow's women today"

Ref: SAd/bha

23<sup>rd</sup> August 2024

Dear Parents/Carers,

I hope that you have enjoyed the summer break. We are looking forward to the start of the new academic year and welcoming your child back to Hodge Hill Girls School. A reminder of the arrangements for the start of the term can be found below.

## **Start of Term**

- **Year 7 and Year 11 only – will be expected to attend on Wednesday 4<sup>th</sup> September.**
- All year groups will attend school on **Thursday 5<sup>th</sup> September**. The site will be supervised from 8:20am, with Form rooms open at 8.25am, and all pupils are expected to go to their form groups and be seated in time for the 8:30am registration.
- Pupils will be given their new timetables, which they can also access on ClassCharts.
- Pupils will follow their new timetables from Friday, and this will be week A.
- The extra-curricular activities for the Autumn Term will be shared shortly.
- If your child pays for school lunch, please ensure that their Parent Pay account is topped up in preparation for the new term.

## **Attendance and Punctuality**

Attendance to school is mandatory. Details of how to report your child's absence are available in the Parents Information Booklet on the school website.

We continue to prioritise attendance and punctuality. Pupils need to form positive habits from the start of term. Please support your daughter with her organisation and ensure that she arrives on time.

Details regarding our standards and expectations can be found on the reverse of this letter and on the school website in the Parent Information Booklet.

We look forward to working in partnership with you throughout the year.

Yours sincerely,

Mrs S Adu  
Headteacher

HEADTEACHER – MRS S ADU

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At the start of term, we will be reinforcing our high expectations with students, as well as giving them tips for a successful year. Key information can also be found on the school website in the school information booklet. Your support with these key messages will be greatly appreciated, thereby helping us get off to an excellent start. We can then focus on our most important role – Teaching and Learning.

**School rules-** Pupils are expected to show good manners. Parents can check positive and negative points on ClassCharts. We expect our students to take responsibility for their behaviour, which is an important part of growing up.

**Organisational skills** – We expect all pupils to arrive in lessons ready to learn with appropriate equipment. All pupils will be given a lanyard to wear, and this should be worn every day. Homework, pens, pencils, rulers and PE Kit should be brought in on the correct day. Good organisational skills are important, and many pupils need extra support from home to develop their independent learning skills. Homework is set on ClassCharts.

**Uniform** – A high standard of uniform for all our pupils. The school dress code can be found on the school website and on posters throughout the building. Please can you check that your daughter is adhering to the uniform guidance each day. Please ensure that when buying school uniform, it is in line with school policy. This includes a PE kit, school trousers and shoes which must adhere to the guidelines. All items must be labelled. Pupils should not wear makeup in school. Pupils are expected to wear their uniform with pride.

**Mobile phones / Ear Pods – No mobile phone site.** Mobile phones/Ear Pods should not be **ON or OUT** anywhere on the school site, including the school path. If seen, they will be confiscated and only returned when a parent/carer comes into school to pick up the phone. If you need to contact your daughter during the school day this must be done via the school office. Please be aware of your daughter's activities on social media. The misuse of social media outside of school hours often results in problems presented at school. We have included some important links on the school website to assist you with this growing issue.

**Communication** – Please ensure you have signed up to the School Gateway where you will receive the weekly bulletin and key messages directly to your inbox via School Gateway. All parents should be signed onto ClassCharts to receive individual information about their daughter's behaviour, attendance and homework. Important information can also be found on the school website. **ParentPay** – Please ensure you have activated your account and have funds allocated before the start of the school day.

**Health and wellbeing** – We do not allow the consumption of fizzy drinks, chewing gum, sweets, chocolates, crisps etc. in school and as such they should not be brought into school. Please be mindful that some of our students have allergies to certain foods. Nuts or any food containing nuts should also not be brought into school. It is important that we all play our part in safeguarding the young people in our community and encouraging a healthy lifestyle. We have drinking water available in school and encourage pupils to be active in their daily lives. A healthy body and healthy mind support positive academic achievement. We recommend bringing a refillable bottle into school.

**Getting involved** - Students should be encouraged to get involved in extra- curricular activities. This develops a range of skills that will benefit our pupils in school life and future employment. There are many opportunities available, both within school and the local community. The school website hosts a wealth of information to support students with wider school life. Please ensure that you have signed up to ClassCharts where you can access positive behaviour points and your daughter's homework. Our school curriculum is shared on the website.

**Attendance and punctuality** – We know that our students achieve when they regularly attend school. We aim for 96% attendance at school. **We expect our pupils to be in school on time for a prompt start at 8.30am for registration.** Excellent punctuality and attendance demonstrate a positive attitude to learning and tutor time is an important part of the day.

HEADTEACHER – MRS S ADU

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## Our School Day

**32.5hours = 6.5 hours a day = 390 minutes a day 2024-2025**

- Gates open at 8:20am
- Classrooms open at 8:25am – pupils should be in registration at 8:30am prompt.

Timings	Years 7, 8, 11	Years 9 and 10	Hours a day
Registration	8:30 – 9:00	8:30 – 9:00	30 mins
Lesson 1	9:00- 10:00	9:00 – 10:00	60 mins
Break	10:00 – 10:20 BREAK 1 (Years 7, 8 and 11 only)		20 mins
Lesson 2	10:20 - 11:20	10:00– 11:00	60 mins
Break	<u>11:00 - 11:20 BREAK 2 (Years 9, 10 only)</u>		
Lesson 3	11:20 - 12:20	11:20 - 12:20	60 mins
Lunch	12:20 – 13:00 LUNCH 1 (Years 7, 8 and 11 only)		40 mins
Lesson 4	13:00 – 14:00	12:20– 13:20	60 mins
Lunch	13:20 – 14:00 LUNCH 2 (Years 9, 10 only)		40 mins
Lesson 5	14:00 – 15:00	14:00 – 15:00	60 mins
Period 6 (year 11) Enrichment	15:00- 15.45	15:00- 15.45	
<b>Total</b>			390 mins

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