



HODGE HILL GIRLS' SCHOOL

"Educating tomorrow's women today"

Ref: SAd/bha

15th July 2025

Dear Parent/Carer

End of term arrangements: Friday 18th July 2025

As we approach the end of a busy summer term, I am writing with important details about the end of term and start of the new academic year in September.

School will close to all pupils for the summer holiday on **Friday 18th July with a staggered departure from 12:15pm**. Friday 18th will also be a non-uniform day themed around culture day. Pupils are encouraged to dress in clothing reflecting their own culture, heritage or background. Please note that, for safety reasons, pupils must wear appropriate footwear for a normal school day.

Term dates for the 2025/26 academic year can be found on the school website. **All year groups will return to school on Wednesday 3rd September**. Gates will open at **8:20am** and pupils are expected to be seated in their form groups by **8:30am**.

Details regarding our standards and expectations can be found on the reverse of this letter and on the school website in the parent information booklet.

School will be closed during the summer holiday. If you or your daughter need assistance during this time, please visit the school website for useful links.

Thank you for your continued support and co-operation throughout the past year. I wish you an enjoyable summer break.

Yours sincerely

Mrs S Adu
Headteacher

HEADTEACHER – MRS S ADU

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At the start of term, we will be reinforcing our high expectations with pupils, as well as giving them tips for a successful year. Key information can also be found on the school website in the school information booklet. Your support with these key messages will be greatly appreciated, thereby helping us get off to an excellent start. We can then focus on our most important role – Teaching and Learning.

School rules- Pupils are expected to show good manners. Parents can check positive and negative points on ClassCharts. We expect our pupils to demonstrate our PRIDE Values at all times.

Organisational skills – We expect all pupils to arrive in lessons ready to learn with appropriate equipment. All pupils will be given a lanyard to wear, and this should be worn every day. Homework, pens, pencils, rulers and PE kit should be brought in on the correct day. Good organisational skills are important, and many pupils need extra support from home to develop their independent learning skills. Homework is set on ClassCharts.

Uniform – A high standard of uniform for all our pupils. The school dress code can be found on the school website and on posters throughout the building. Please can you check that your daughter is adhering to the uniform guidance each day. Please ensure that all school uniform your purchase is in line with school policy. This includes a PE kit, school bag, school trousers and shoes which must adhere to the guidelines. All items must be labelled. Pupils are expected to wear their uniform with pride.

Mobile phones / Ear Pods – No mobile phone site. Mobile phones/Ear Pods should not be **ON or OUT** anywhere on the school site, including the school path. If seen, they will be confiscated and only returned when a parent/carer comes into school to claim them. If you need to contact your daughter during the school day this must be done via the school office. Please be aware of your daughter’s activities on social media. The misuse of social media outside of school hours often results in problems presented at school. We have included some important links on the school website to assist you with this growing issue.

Communication – Please ensure you have signed up to the SchoolGateway so that you receive the weekly bulletin and key messages directly to your inbox. All parents should be signed up to ClassCharts to receive individual information about their daughter’s behaviour, attendance and homework. Important information can also be found on the school website. **ParentPay** – Please ensure you have activated your account and have funds allocated before the start of the school day.

Health and wellbeing – We do not allow the consumption of fizzy drinks, chewing gum, sweets, chocolates, crisps etc. in school and such items should not be brought onto site. Please be mindful that some of our pupils have allergies to certain foods. **Nuts or any food containing nuts must not be brought into school.** It is important that we all play our part in safeguarding the young people in our community and encouraging a healthy lifestyle. Drinking water is available in school and we expect pupils to bring a refillable bottle into school. We encourage pupils to be active in their daily lives - a healthy body and healthy mind support positive academic achievement.

Getting involved – All pupils are encouraged to participate in extra-curricular activities. This develops a range of skills that will benefit our pupils in school life and future employment. There are many opportunities available, both within school and the local community. The school website hosts a wealth of information to support pupils with wider school life. Please ensure that you have signed up to ClassCharts where you can access positive behaviour points and your daughter’s homework. Our school curriculum is shared on the website.

Attendance and punctuality – We know that our pupils achieve when they regularly attend school. We aspire to reach 100% attendance at school. **We expect our pupils to be in school on time for a prompt start at 8.30am for registration.**

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Our School Day

32.5 hours = 6.5 hours a day = 390 minutes a day 2024-2025

- Excellent punctuality and attendance demonstrate a positive attitude to learning and tutor time is an important part of the day.
- Gates open at **8:20am**
- Classrooms open at 8:25am – pupils should be in registration at **8:30am** prompt.

Timings	Years 7,9 and 11	Years 8 and 10	Hours a day
Registration	8:30 - 9:00	8:30 - 9:00	30 mins
Lesson 1	9:00 - 10:00	9:00 - 10:00	60 mins
Break	10:00 - 10:20 BREAK 1 (Years 7, 9 and 11 only)		20 mins
Lesson 2	10:20 - 11:20	10:00 - 11:00	60 mins
Break	11:00 - 11:20 BREAK 2 (Years 8 and 10 only)		
Lesson 3	11:20 - 12:20	11:20 - 12:20	60 mins
Lunch	12:20 - 13:00 LUNCH 1 (Years 7, 9 and 11 only)		40 mins
Lesson 4	13:00 - 14:00	12:20 - 13:20	60 mins
Lunch	13:20 - 14:00 LUNCH 2 (Years 8 and 10 only)		40 mins
Lesson 5	14:00 - 15:00	14:00 - 15:00	60 mins
Period 6 (year 11) Enrichment	15:00 - 15.45	15:00 - 15.45	
Total			390 mins

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