



HODGE HILL GIRLS' SCHOOL

"Educating tomorrow's women today"

January 2026

Dear Parent/Carer

REMINDER OF PROCEDURE FOR SCHOOL CLOSURE IN EXTREME WEATHER CONDITIONS

In view of weather forecasts for the coming days, I would like to remind you of our general arrangements in the event of extreme weather that impacts the operation of the school.

If weather conditions are poor overnight:

- We will make a decision by 7:15am regarding opening or closure of the school.
- If a decision is made to close the school, this will be communicated via a School Gateway message to all priority 1 parental contacts. Any priority 1 parental contacts who have not set up the School Gateway app will receive a text message instead.
- If weather conditions are uncertain, we may instead open at 10:00am, allowing time to clear the site and for staff and pupils to travel safely to school. If conditions deteriorated prior to 10am, we would announce a full day closure by 9.15am at the latest.
- If school is closed, remote learning for the day will be set by teachers on Class Charts. All pupils will be expected to log on from home and complete this work.
- Please check your School Gateway/text messages and notices on the school website (hodgehgs.bham.sch.uk) rather than telephone the school for general information. This makes it easier for anyone with urgent queries to contact us.

If weather conditions deteriorate during the school day and we need to close early:

- A School Gateway/text message will be sent to inform all priority 1 parental contacts of the early closure. The information will also be displayed on the school website. Pupils who have permission of a Parent/Carer will be signed out and allowed to leave. We will contact parents of pupils remaining on site to obtain permission from parents, or obtain other suitable arrangements to enable us to clear the site as quickly as possible.
- Please ensure that we have up to date contact telephone numbers for you, and that mobile phone contacts can be reached during the school day.

Please note that if Birmingham Local Authority issues a blanket closure of schools, we will automatically follow this directive.

Yours faithfully

Mrs S Adu
Headteacher

HEADTEACHER – MRS S ADU

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